

TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION, IOWA[751]

Notice of Intended Action

Twenty-five interested persons, a governmental subdivision, an agency or association of 25 or more persons may demand an oral presentation hereon as provided in Iowa Code section 17A.4(1)“b.”

Notice is also given to the public that the Administrative Rules Review Committee may, on its own motion or on written request by any individual or group, review this proposed action under section 17A.8(6) at a regular or special meeting where the public or interested persons may be heard.

Pursuant to the authority of Iowa Code section 8D.3(3)“b,” the Iowa Telecommunications and Technology Commission hereby gives Notice of Intended Action to amend Chapter 1, “Description of Organization,” Iowa Administrative Code.

The purpose of Chapter 1 is to describe the administrative structure of the Iowa Telecommunications and Technology Commission and the Iowa Communications Network. Item 1 reflects changes made in the advisory committees to the Iowa Telecommunications and Technology Commission pursuant to Iowa Code section 8D.6 and the repeal of Iowa Code section 8D.7 by 2006 Iowa Acts, chapter 1126. Item 2 aligns the rules with changes made in the organizational structure of the Iowa Communications Network.

Any interested person may make written comments or suggestions on the proposed amendments on or before May 10, 2011. Such written comments should be directed to Tamara Fujinaka, Government Relations Manager, Iowa Communications Network, First Floor, Grimes State Office Building, 400 E. 14th Street, Des Moines, Iowa 50319. E-mail may be sent to tami.fujinaka@iowa.gov.

These amendments were approved at the March 31, 2011, meeting of the Iowa Telecommunications and Technology Commission.

After analysis and review of this rule making, no impact on jobs has been found.

These amendments are intended to implement Iowa Code chapter 8D.

The following amendments are proposed.

ITEM 1. Amend rule 751—1.3(17A,8D) as follows:

751—1.3(17A,8D) Advisory committees.

~~1.—The telemedicine advisory committee performs advisory functions related to the delivery of telemedicine applications.~~

~~2.—The telecommunications advisory committee provides technical expertise to the network.~~

~~3.—The commission may establish or dissolve other committees and advisory groups from time to time as necessary.~~

ITEM 2. Amend subrule 1.5(2) as follows:

1.5(2) Administrative elements. In order to carry out the functions of the commission, the following divisions and offices have been established:

~~a.—The office of the deputy director is responsible for agency information systems functions, legislative liaison, public information, maintenance of a circuit database, and administrative support to the commission. The office also provides information and education to the public about the commission and the fiberoptic network and maintains the commission’s Web site.~~

~~b.—The office of the chief financial officer is responsible for final review of the financial books and records prepared by the finance division prior to providing them to the commission, asset inventory and management, personnel transactions, and purchasing and contracting activities, as well as coordination with the attorney general’s office for legal counsel.~~

~~c.—The finance division is responsible for maintaining the financial books and records of the commission, accounting, billing, asset inventory and management, personnel transactions, travel~~

~~vouchers, claims for payments of goods and services, processing cash receipts, purchasing and contracting activities, and facilities.~~

a. The business and governmental services division coordinates the activities between the engineers, individual sites, and authorized users. The division is responsible for providing cost estimates for services; tracking service requests; executing installation services; assisting authorized users in finding the best structure to meet the users' needs; developing new products and services; maintaining price tables; and providing customer service and assistance. The division is responsible for providing legislative liaison and public information functions as well as providing administrative support to the commission. The division provides information and education to the public about the commission and the fiberoptic network and maintains the commission's Web site.

b. The finance division is responsible for maintaining the financial books and records of the commission, accounting, billing, asset inventory and management, personnel transitions, travel vouchers, claims for payments of goods and services, processing cash receipts, purchasing, and contracting activities, as well as coordination with the attorney general's office for legal counsel.

~~c.~~ The network operations and engineering division is responsible for provisioning of video services, data/Internet services, and voice services for authorized users. The division is responsible for all operational aspects of the fiberoptic network. The division is also responsible for the technical operation of the fiberoptic network, including research and development, and network systems; agency information systems functions; and maintenance of a circuit database.

~~e. The service delivery division coordinates the activities between the engineers, individual sites, and authorized users. The division is responsible for providing cost estimates for services; tracking service requests; executing installation services; assisting authorized users in finding the best structure to meet the users' needs; developing new products and services; maintaining price tables; and providing customer service and assistance.~~